



2009 Ford PAS National Professional Development Opportunities Updated Details and Logistics

- **Theme Workshop: Working Toward Sustainability**
July 26–29, 2009
- **Theme Workshop: Business and Personal Finance**
July 30–August 1, 2009

<p>Event Location The University of Michigan–Dearborn Fairlane Center–South Building* 19000 Hubbard Drive Dearborn, MI 48128-1491 Dining Room D *Please note this building is located off Hubbard Drive, not on the Main University campus.</p> <p>Hotel The Dearborn Inn, A Marriott Hotel, 20301 Oakwood Boulevard Dearborn, MI 48124</p>	
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Online Registration Opens April 14, 2009

Register today! The workshops are limited to 45 individuals, so to take part you will need to register as soon as possible. To register for the Ford PAS National Professional Development theme workshop/s visit www.meeting-services.org/fordpaspd. Please note registration will close on **Monday, June 29, 2009**.

Registration fees are as follows:

<i>Working Toward Sustainability</i>	<i>Business and Personal Finance</i>
• \$160 Individual attending one theme workshop	• \$160 Individual attending one theme workshop
• \$275 – Total fee Individual attending both theme workshops	• \$275 – Total fee Individual attending both theme workshops
• \$100 – Additional fee if you select to take it for continuing education credit for each workshop. Please note additional work is required to obtain continuing education credit – refer to the packet for more information.	

Hotel Information

Rooms are available at the special group negotiated rate of \$124 plus tax at The Dearborn Inn, A Marriott Hotel before or on **Monday, June 29, 2009**. After June 29, rooms will go on sale to the general public and may not be available and/or will be more expensive.

Hotel Reservations
 Before 5:00 p.m. EST on Monday, June 29, 2009

CALL 1.800.228.9290

Indicate that you are with the Ford PAS group

The Dearborn Inn, A Marriott Hotel,
 20301 Oakwood Boulevard
 Dearborn, MI 48124

<http://www.marriott.com/hotels/travel/dtwdi-the-dearborn-inn-a-marriott-hotel/>

Directions from Detroit (DTW) Airport to Hotel (Approximately 12 miles):

- Take I-94E to Detroit
- Exit at Southfield Freeway (M39) North (Exit # 204) and Merge onto M39 North via the exit on the left
- Take Exit #4 toward Oakwood Boulevard
- Turn slight left onto Southfield Road
- Turn Left onto Oakwood Blvd
- End at Hotel

Parking at the Hotel:

- Parking at the Dearborn Inn is complimentary.
- Valet parking is available for \$12 a day.

Internet Connection at the Hotel:

If you plan to bring your laptop, the hotel offers high speed wireless and wired Internet connection in your hotel room, the lobby area, and the business center for \$12.95 per day.

General Theme Workshop Schedules:

Below please find the start times, end times and special events for both workshops.

<i>Working Toward Sustainability</i>	<i>Business and Personal Finance</i>
<ul style="list-style-type: none"> • Sunday, July 26 2:00 – 6:30 p.m. Workshop Sessions 6:30 – 8:00 p.m. Picnic Dinner* *optional but you don't want to miss it! 	<ul style="list-style-type: none"> • Wednesday, July 29 1:00 p.m. – 5:00 p.m. Greenfield Village Optional
<ul style="list-style-type: none"> • Monday, July 27 7:45 a.m. – 4:30 p.m. Workshop Sessions 	<ul style="list-style-type: none"> • Thursday, July 30 7:45 a.m. – 4:30 p.m. Workshop Sessions 4:30 – 6:30 p.m. Reception
<ul style="list-style-type: none"> • Tuesday, July 28 7:45 a.m. – 4:30 p.m. Workshop Sessions 	<ul style="list-style-type: none"> • Friday, July 31 7:45 a.m. – 4:30 p.m. Workshop Sessions
<ul style="list-style-type: none"> • Wednesday, July 29 7:45 a.m. – 12:00 p.m. Workshop Sessions 1:00 p.m. – 5:00 p.m. Greenfield Village * Optional 	<ul style="list-style-type: none"> • Saturday, August 1 7:45 a.m. – 2:00 p.m. Workshop Sessions

Greenfield Village - Special Event (Optional)

Per the recommendation of previous Ford PAS Professional Development Workshop participants we have built in time on Wednesday, July 29 from 1-5 p.m. between the two workshops for participants to explore the local attractions. We will be purchasing tickets to visit Greenfield Village for interested participants. Please note Greenfield Village is right across the Dearborn Inn Hotel. Participants are free to explore the village at their own leisure during this time. For more information about Greenfield Village please visit

<http://www.hfmgv.org/village/index.aspx>

Meals Included in your Theme Workshop/s Registration

<i>Working Toward Sustainability</i>	<i>Business and Personal Finance</i>
Breakfast Monday, July 27 –Wednesday, July 29	Breakfast Thursday, July 30 – Saturday, August 1
Lunch Monday, July 27 –Tuesday, July 28	Lunch Thursday, July 30 – Saturday, August 1
Dinner Sunday, July 26	Reception Thursday, July 30

Air Travel

Book air travel to Detroit Metropolitan Airport (DTW) www.metroairport.com.

Transportation Information

Transportation from The Dearborn Inn to the Workshop Location:

Transportation will be provided on Sunday afternoon and Monday, Tuesday, Wednesday, Thursday, Friday, and Saturday morning from the Dearborn Inn to the event location. **The shuttle will depart promptly at 1:45 PM on Sunday afternoon and 7:45 AM every morning Monday-Saturday.** The shuttle will bring you back to the hotel after the workshop sessions end each day.

Transportation from Airport to The Dearborn Inn Hotel:

Unfortunately, there is no free shuttle transportation available. Below please find some options.

- *Metro Cars*
\$43.00 one-way, flat-rate plus gratuity. Same price for up to 4 people – car capacity is 4 people. They will personally meet you in baggage claim. To schedule, call 800-456-1701 or go to [Metro Cars](#).
- *Metro Airport Taxi*
\$43.00 one-way plus gratuity. (This is an estimate, metered not a flat rate). To schedule, call 800-745-5191 or www.metroairporttaxi.org.
- *Rental car*
For rental car information visit www.metroairport.com/transportation.

Return Transportation to Detroit Metropolitan Airport:

Departure transportation to the airport has been arranged by Ford PAS and is complimentary for participants departing at the conclusion of each event.

Information for Local Participants

Driving Directions to the University of Michigan-Dearborn:

From the west

Take I-94 east to Southfield (M-39) and exit north. Follow Southfield (North) to the Michigan Ave. (U.S. 12) exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan –Dearborn-Fairlane Center)

From the east

Take I-94 west to Southfield (M-39) and exit north. Follow Southfield (North) to the Michigan Ave. (U.S. 12) exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan –Dearborn-Fairlane Center)

From the south

Take Southfield (M-39) north to the Michigan Avenue exit. Stay on the Southfield Service Drive to Hubbard Drive and turn left. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan –Dearborn-Fairlane Center)

From the north

Take Southfield (M-39) south to the Ford Road exit. Stay on the Ford Road Service Drive to Hubbard Drive and turn right. Follow Hubbard Drive and turn right into the Southern entrance of the UM-Dearborn/Fairlane Center (The marquis will reflect the following; The University of Michigan –Dearborn-Fairlane Center)

Parking at the University of Michigan Dearborn

Please be mindful that parking may be challenging in front of Fairlane Center-South. If you have to park further down the lot near Fairlane Center-North, you can walk through the building to Fairlane Center-South or along the sidewalk to Fairlane Center-South.

Attire

Attire for the workshops is business casual.

If you are attending the *Working Toward Sustainability* Workshop please note we will be using the University's chemistry and teaching labs. For your safety, the University requires that you wear proper footwear (no flip-flops, open-toed shoes, or high heels) and proper clothing (no shorts, tank tops or midriff-baring clothes).

Cancellations

All cancellations for the Professional Development Theme workshops must be made directly with our meeting planner, Amy Lozen, by July 6, 2009. [E-mail](#) or fax written cancellations to 734-526-5613. Individuals who fail to cancel their registration in writing on or before the deadline date and do not attend the Ford PAS Professional Development Theme Workshop/s are considered no-shows and are still liable for registration fees. Please note you must cancel your hotel reservations directly with the Dearborn Inn at least 24 hours in advance to avoid a charge.

Onsite Contact

If you need immediate assistance while on site please call Janet Padilla at 313.549.9662 or Amy Lozen at 734.645.9665 or 734.526.5570.